



Dear Members,

NOTIFICATION OF MEETING

This is to officially notify our membership of this year's **Annual General Meeting (AGM)** to be held on **Friday, September 29, 2017** at **The Seasons Restaurant**, on MUST Campus, Block N, Avenida Wai Long, Taipa, at 12:00PM (noon).

The purpose of the AGM is to complete the program of items set out in the attached Agenda document.

DIRECTORS/OFFICERS AND SUPERVISORY BOARD NOMINATIONS/ELECTIONS

A nomination committee was formed to identify and recommend Directors for election to the 2017/18 Board of Directors and Supervisory Board.

In relation to the above, the Nomination Committee advises that at the AGM the following Directors will resign:

- i) Howard Stribbell
- ii) John Crawford
- iii) Andrew Work
- iv) K.L. Tong
- v) Raymond Bao
- vi) Paul Tse

All Directors offer themselves for re-election.

The Nomination Committee also advises that at the AGM the following members of the Supervisory Board will resign, seek re-election, and consent to act as officers for the ensuing year:

- i) Lousia Ho has given her consent to continue as Chair
- ii) Derek Szeto has given his consent to continue as Vice-Chair; and
- iii) Sonia Cheang has given her consent to continue as Secretary.

In fulfilling its responsibility to open the nomination process for additional individuals for election to the Board of Directors and the Supervisory Board, the committee herein encloses a form, inviting Members to make **"Nominations for**

2017/18 Directors and Supervisory Board” positions. This form should be duly signed and emailed, to the Chamber, no later than 3:00PM on 27 September 2017.

PROXIES

A **Proxy Form** is attached for Members who are unable to attend the AGM and wish to appoint a designated Member to vote in their stead. To be valid, such form must be received at the Chamber’s office, duly completed and signed, no later than 3:00PM on 27 September 2017.

If you are not going to attend the AGM and do not have a specific proxy to name, it would be appreciated if you could complete the proxy form in favour of the “Chairman of the Meeting” to facilitate the Chamber meeting quorum conditions. Proxies may be emailed to the Chamber at canada@cancham.org.mo.

MEMBERSHIP RECRUITMENT

The Chamber is still in its formative years and, to become larger and more prominent, members are asked to proactively lend their support to recruit new members.

The Chamber’s new website includes features such as membership application and information update forms, membership feedback forms and increased corporate member promotion: <http://cancham.org.mo>. The new Facebook page is also a great resource for Chamber news and upcoming events: www.facebook.com/CanChamMacao.

The Chamber appreciates your continued support during the ensuing year.



Howard Stribbell
President

September 7, 2017

12th ANNUAL GENERAL MEETING

AGENDA

CANADIAN CHAMBER OF COMMERCE IN MACAO

Venue: The Seasons Restaurant, MUST Campus, Block N, Avenida Wai Long, Taipa
Time: 12:00PM (noon) 29 September 2017

1. Call to Order and Welcome
2. Confirm Notice of Meeting and Quorum
3. Approval of Prior Year AGM Minutes
4. Approval of Financial Statements
5. Status and Future Plans
6. Elect the following for the 2017-18 year:
 - a. Board of Directors
 - b. Supervisory Board
7. Any Other Business
8. Motion to Adjourn

CANADIAN CHAMBER OF COMMERCE IN MACAO

PROXY FORM

I/We, _____ of _____ being a member(s) of the Canadian Chamber of Commerce in Macao, hereby appoint _____ of _____ or, failing him/her the Chairman of the Meeting of the Chamber to be held on the 29th day of September 2017.

Date this ____ day of _____, 2017.

Signature
NAME:

NOTES:

1. This form of Proxy duly completed must, to be valid for use at the Annual General Meeting, be completed by the appointed or his/her attorney duly authorized in writing, or if the appointer is a corporate member, either under seal or under the hand of an officer or attorney so authorized.
2. The instrument appointing a Proxy and the power of attorney or other authority, if any, under which it is signed, shall be deposited at the office of the Chamber not later than 3:00PM on Wednesday, 27 September 2017.

**TO: CHAMBER NOMINATION COMMITTEE
THE CANADIAN CHAMBER OF COMMERCE IN MACAO**

RE: Nominations for 2017/2018 Directors/Officers and Supervisory Board

	Members Standing for Re-election	Nominations	
		<u>Name</u>	<u>Signature</u>
BOARD OF DIRECTORS			
	Howard Stribbell		
	John Crawford		
	Andrew Work		
	K.L. Tong		
	Raymond Bao		
	Paul Tse		
1.		_____	_____
2.		_____	_____
3.		_____	_____
4.		_____	_____
SUPERVISORY BOARD			
	Louisa Ho, Mei Va		
	Derek Szeto		
	Sonia Cheang		
1.		_____	_____
2.		_____	_____
NAME AND SIGNATURE OF NOMINATOR			
		_____	_____
DATE			
