



Dear Members:

NOTIFICATION OF MEETING

This is to officially notify our membership of this year's **Annual General Meeting (AGM)** to be held on **Thursday, September 27, 2018** at **The Seasons Restaurant**, on MUST Campus, Block N, Avenida Wai Long, Taipa, at 12:00PM (noon).

The purpose of the AGM is to complete the program of items set out in the attached Agenda document.

DIRECTORS/OFFICERS AND SUPERVISORY BOARD NOMINATIONS/ELECTIONS

A nomination committee was formed to identify and recommend Directors for election to the 2018/19 Board of Directors and Supervisory Board.

In relation to the above, the Nomination Committee advises that at the AGM the following Directors will resign:

- i) Howard Stribbell
- ii) John Crawford
- iii) Andrew Work
- iv) K.L. Tong
- v) Raymond Bao
- vi) Paul Tse

All Directors offer themselves for re-election.

The Nomination Committee also advises that at the AGM the following members of the Supervisory Board will resign, seek re-election, and consent to act as officers for the ensuing year:

- i) Lousia Ho has given her consent to continue as Chair
- ii) Derek Szeto has given his consent to continue as Vice-Chair; and
- iii) Sonia Cheang has given her consent to continue as Secretary.

In fulfilling its responsibility to open the nomination process for additional individuals for election to the Board of Directors and the Supervisory Board, the committee herein encloses a form, inviting Members to make "**Nominations for**

2018/19 Directors and Supervisory Board” positions. This form should be duly signed and emailed, to the Chamber, no later than 3:00PM on 25 September 2018.

PROXIES

A **Proxy Form** is attached for Members who are unable to attend the AGM and wish to appoint a designated Member to vote in their stead. To be valid, such form must be received at the Chamber’s office, duly completed and signed, no later than 3:00PM on 25 September 2018.

If you are not going to attend the AGM and do not have a specific proxy to name, it would be appreciated if you could complete the proxy form in favour of the “Chairman of the Meeting” to facilitate the Chamber meeting quorum conditions. Proxies may be emailed to the Chamber at canada@cancham.org.mo.

MEMBERSHIP RECRUITMENT

The Chamber is still in a growth phase and in order to become larger and more prominent, members are asked to proactively lend their support to recruit new members.

The Chamber’s website includes features such as membership application and information update forms, membership feedback forms and increased corporate member promotion: www.cancham.org.mo. The Facebook page is also an excellent resource for Chamber news and upcoming events: www.facebook.com/CanChamMacao.

The Chamber appreciates your continued support during the ensuing year.



Howard Stribbell
President

September 1, 2018

13th ANNUAL GENERAL MEETING

AGENDA

THE CANADIAN CHAMBER OF COMMERCE IN MACAO

Venue: The Seasons Restaurant, MUST Campus, Block N, Avenida Wai Long, Taipa
Time: 12:00PM (noon) 27 September 2018

1. Call to Order and Welcome
2. Confirm Notice of Meeting and Quorum
3. Approval of Prior Year AGM Minutes
4. Approval of Financial Statements
5. Status and Future Plans
6. Elect the following for the 2018-19 year:
 - a. Board of Directors
 - b. Supervisory Board
7. Any Other Business
8. Motion to Adjourn

CANADIAN CHAMBER OF COMMERCE IN MACAO

PROXY FORM

I/We, _____ of _____ being a member(s) of the Canadian Chamber of Commerce in Macao, hereby appoint _____ of _____ or, failing him/her the Chairman of the Meeting of the Chamber to be held on the 27th day of September 2018.

Date this ____ day of _____, 2018.

Signature
NAME:

NOTES:

1. This form of Proxy duly completed must, to be valid for use at the Annual General Meeting, be completed by the appointed or his/her attorney duly authorized in writing, or if the appointer is a corporate member, either under seal or under the hand of an officer or attorney so authorized.
2. The instrument appointing a Proxy and the power of attorney or other authority, if any, under which it is signed, shall be deposited at the office of the Chamber not later than 3:00PM on Tuesday, 25 September 2018.

**TO: CHAMBER NOMINATION COMMITTEE
THE CANADIAN CHAMBER OF COMMERCE IN MACAO**

RE: Nominations for 2018/2019 Directors/Officers and Supervisory Board

**Members
Standing for
Re-election**

**Nominations
Name Signature**

BOARD OF DIRECTORS

Howard Stribbell
John Crawford
Andrew Work
K.L. Tong
Raymond Bao
Paul Tse

- | | | |
|----|-------|-------|
| 1. | _____ | _____ |
| 2. | _____ | _____ |
| 3. | _____ | _____ |
| 4. | _____ | _____ |

SUPERVISORY BOARD

Louisa Ho, Mei Va
Derek Szeto
Sonia Cheang

- | | | |
|----|-------|-------|
| 1. | _____ | _____ |
| 2. | _____ | _____ |

**NAME AND SIGNATURE OF
NOMINATOR**

DATE
